



Contact Information

Office of the Information and
Privacy Commissioner

3rd Floor, 2 Canada Drive
Sir Brian Dunfield Building
P.O. Box 13004, Station A
St. John's, NL A1B 3V8

Telephone:

709-729-6309

Fax:

709-729-6500

Toll Free in Newfoundland
and Labrador:

1-877-729-6309

Email:

commissioner@oipc.nl.ca

Website:

www.oipc.nl.ca

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LinkedIn:

<https://LinkedIn.com/company/oipc-nl>

How Well Do You Know ATIPPA, 2015?

The OIPC is celebrating “Data Privacy Week” and invites you to challenge yourself with this **quiz** to test your knowledge on the privacy provisions in the [Access to Information and Protection of Privacy Act, 2015](#), commonly known as *ATIPPA, 2015*.

- Under *ATIPPA, 2015*, when disposing records, a public body must take steps that are reasonable in the circumstances to ensure records containing personal information in its custody or control are disposed of in a secure manner. Which one of the following examples best represents disposing of paper records in a secure manner within the meaning of *ATIPPA, 2015*:
 - Tossing the records in a garbage bin on the date of garbage pick up.
 - Tearing the records in half before putting them in the garbage bin.
 - Placing the records in the recycling bin for pick up within the hour.
 - Putting the records through a cross shredder before putting them in the recycling bin.
- Which of the following best represents a common limitation placed upon a public body's use of personal information and a public body's *disclosure* of personal information in *ATIPPA, 2015*?
 - Use or disclosure of information must occur within two years of collection.
 - Use or disclosure of minimum amount of information necessary for the specified purpose.
 - Use or disclosure of information where appropriate for general purposes.
- The Commissioner completed a privacy complaint investigation and issued a report recommending the public body destroy the personal information it collected in contravention of *ATIPPA, 2015*. Is the following statement true or false: In accordance with *ATIPPA, 2015*, the public body head must provide a written response to the Commissioner within 60 days of receiving the recommendation.
 - True
 - False
- Under *ATIPPA, 2015*, a public body may collect personal information for an operating program or activity if:
 - the personal information is somewhat related to the operating program and might be needed for future activities.
 - the personal information is not related to the operating program or activity but the personal information is not too embarrassing.
 - the personal information relates directly to and is necessary for the public body's operating program or activity.
- A public body used Kayla Ketchup's personal information in making a decision that directly affects Kayla. Is the following statement true or false: Under *ATIPPA, 2015* the public body must retain the information for a period of 90 days, after which the public body may dispose of it in a secure manner.
 - True
 - False

6. Rodney Relish has reasonable grounds to believe that a public body collected and used his personal information in contravention of *ATIPPA, 2015*. Rodney wants someone to investigate the actions of the public body. What investigation mechanism does *ATIPPA, 2015* have that may assist Rodney? Under *ATIPPA, 2015* Rodney is able to:
 - a. File a Statement of Claim with the Provincial Court of Newfoundland and Labrador.
 - b. File a Privacy Violation Notice with the Records Management Commission.
 - c. File a Privacy Complaint with the Information and Privacy Commissioner.
 - d. File a Grievance with the General Privacy Inspector.

7. True or false? Under *ATIPPA, 2015*, a person who wilfully collects, uses or discloses personal information in contravention of the Act can be found guilty of an offence and face a fine of up to \$10,000, imprisonment up to a term of 6 months, or both.
 - a. True
 - b. False

8. When a public body is required to provide notice to the person it is collecting information from, pursuant to *ATIPPA, 2015*, the notice must tell the person the following information (**check all that apply**):
 - a. the title, business address and business telephone number of an officer or employee of the public body who can answer the individual's questions about the collection.
 - b. the purpose for collecting the personal information.
 - c. the number of people who have had their personal information collected to date.
 - d. the legal authority for collecting the personal information.

9. True or False? The head of a public body must notify the commissioner that there has been a privacy breach involving the unauthorized collection, use or disclosure of personal information, even in circumstances where the head believes there is no risk of significant harm to the individual who is the subject of the information.
 - a. True
 - b. False

10. A file containing the personal information of Mindy Mustard was stolen from the public body's records room in a late night break in. The public body head has determined that this theft creates a risk of significant harm to Mindy Mustard. Under *ATIPPA, 2015*, when should the public body notify Mindy Mustard of the breach?
 - a. After the police have been notified and have concluded all related investigations.
 - b. At the first reasonable opportunity.
 - c. After the Commissioner issues a notice to the public body confirming notification is required.
 - d. Within one year of discovering the privacy breach.