



OFFICE OF THE INFORMATION
AND PRIVACY COMMISSIONER

NEWFOUNDLAND AND LABRADOR

Annual Performance Report

2011-2012

www.oipc.nl.ca
1.877.729.6309



September 25, 2012

Message from the Information and Privacy Commissioner

In fulfilling its commitment to being accountable to the citizens of Newfoundland and Labrador, Government introduced the *Transparency and Accountability Act*. This Act provides the legislative framework for strengthening accountability of government entities through multi-year performance-based plans and annual performance reports that are presented to the House of Assembly.

I am pleased to present the Office of the Information and Privacy Commissioner's Annual Performance Report for 2011-2012.

As Commissioner, I am accountable for the results reported herein and for any variances from the objectives outlined in the 2011-2014 Business Plan.

A handwritten signature in black ink, reading "E. P. Ring". The signature is written in a cursive style and is positioned above a long, thin horizontal line that extends to the right.

Edward P. Ring
Information and Privacy Commissioner

TABLE OF CONTENTS

Overview	1
Mandate	2
Lines of Business.....	4
Other Key Statistics	5
Highlights and Accomplishments.....	7
Vision	9
Report on Performance.....	9
Opportunities and Challenges	15
Financial Statement.....	16

OVERVIEW

In delivering its mandate, the Office of the Information and Privacy Commissioner (OIPC) provides the following lines of business:

- Investigations
- Public Education
- Oversight

Number of Employees

The Office has a staff complement of fourteen, including the Commissioner (57% female and 43% male). Of the fourteen positions, four are currently being filled on a temporary basis.

Physical Location

The OIPC is located at 34 Pippy Place, St. John's, Newfoundland. The OIPC, although having responsibility to protect the rights of all citizens of Newfoundland and Labrador under the *Access to Information and Protection of Privacy Act (ATIPPA)* and the *Personal Health Information Act (PHIA)*, is located in St. John's with no regional offices or representatives.

Budget

The 2011-2012 budget for the Office of the Information and Privacy Commissioner was 1,204,400.

The details are noted below and on page 13 of the report.

01. Salaries	887,200
02. Employee Benefits	18,800
03. Transportation & Communications	79,700
04. Supplies	16,300
05. Professional Services	95,000
06. Purchased Services	102,400
07. Property, Furnishings & Equipment	<u>5,000</u>
Total	<u>1,204,400</u>

MANDATE

The mandate of the OIPC is derived from the provisions of the *Access to Information and Protection of Privacy Act (ATIPPA)* and the *Personal Health Information Act (PHIA)* and includes:

Under ATIPPA:

- giving the public a right of access to records;
- giving individuals a right of access to and a right to request correction of personal information about themselves;
- preventing the unauthorized collection, use or disclosure of personal information by public bodies;
- providing for an independent review of decisions made by public bodies under the *ATIPPA*;
- reviewing a decision, act or failure to act of a public body that relates to an access request or a request to correct personal information;
- investigating complaints about an extension of time for responding to a request or a fee required under the *Act*;
- making recommendations to ensure compliance with the *Act* and regulations;
- informing the public about the *Act*;
- receiving comments from the public about the administration of the *Act*;
- commenting on the information and privacy implications of proposed legislation and programs;
- commenting on the implications of record linkages and information technology on the protection of privacy;
- informing the head of a public body about a failure to adequately assist an applicant;
- making recommendations to public bodies or the minister responsible for this *Act* about the administration of the *Act*.

Under PHIA

- review a decisions, act or failure to act of a custodian that relates to an access request for personal health information or a request for correction of personal health information;

- review complaints where an individual believes on reasonable grounds that a custodian has contravened or is about to contravene a provision of this *Act* or the regulations in respect to his or her personal health information or the personal health information of another;
- make recommendations to be in compliance with the *Act*;
- inform the public about the *PHIA*;
- receive comments from the public about matters concerning the confidentiality of personal health information or access to that information;
- comment on the implications for access to or confidentiality of personal health information of proposed legislation schemes or programs or practices of custodians;
- comment on the implications for the confidentiality of personal health information of using or disclosing personal health information for records linkage or using information technology in the collection, storage, use or transfer of personal health information.

January 17, 2012 was the seventh anniversary of the proclamation of the *ATIPPA* (with the exception of the Privacy Provisions). The Privacy Provisions were proclaimed into force on January 16, 2008. The initial priority for the Office was to build an awareness of access to information principles and best practices both within government institutions and within the larger public body sector. Challenges associated with internal capacity building regarding knowledge of the legislation, relevant judicial and Commissioner rulings and precedents have been experienced along with the worldwide expansion in laws and practices covering access to information and privacy issues. Other challenges were experienced due to the requirement to balance staff resources and demands in maintaining currency with advances in information management and technology as well as our requirement to educate and inform the public regarding the role and mandate of the OIPC as well as the legislation. Additionally, resources were utilized to commence the process of developing the OIPC Policy and Procedures manual.

PHIA was proclaimed into force on April 1, 2011. It was anticipated that there would be a significant amount of work for our Office as a result of the proclamation and that the workload would increase rapidly in a short period of time. This was not the case, although *PHIA* has resulted in a significant workload, the increase was gradual and proportionate over the first year of operation. Considerable effort has been expended during the past year in developing investigative methodology and internal procedures to address the oversight requests of *PHIA* by our Office. The involvement of our Office from the early stages of *PHIA* development, as a member of the Implementation

Steering Committee, several working groups and other advisory functions has been of great assistance to the Office in addressing many of the initial issues and concerns since proclamation. Additionally, the very strong and positive working relationships developed between the OIPC, Department of Health and Community Services officials and the Regional Health Authorities has also contributed to this Office's ability to deal efficiently and effectively with *PHIA* issues, such as complaints and breaches.

This Office values its role as an independent support and arbitrator for the citizens of the Province. Every effort is taken to ensure our integrity such that we are trusted to represent citizens in their dealings with public bodies and custodians. The character of the Office is promoted and represented through the following five core values:

1. Independence

OIPC staff will conduct investigations independent of any influence.

2. Integrity

OIPC staff will provide accurate, unbiased advice and recommendations.

3. Confidentiality

OIPC staff will adhere to a standard of absolute confidentiality.

4. Judgment

OIPC staff will use their professional knowledge and judgment in interpreting policies, practices and procedures to help ensure compliance with the *ATIPPA* and the *PHIA*.

5. Respect

OIPC staff will listen to and consider the ideas and opinions of others and work collaboratively to achieve results.

LINES OF BUSINESS

In delivering its mandate, the OIPC provides the following lines of business:

Investigations

The Office reviews decisions, acts or failures to act by heads of public bodies with respect to access to information requests, including decisions to extend the timeframe to respond to access requests. We will also investigate the appropriateness of fees charged for access to information. The Office will also review the failure or refusal by a head of a public body to correct personal information that is in its control. Additionally, the Office will conduct investigations based on complaints from citizens relating to the collection, use or disclosure of personal information by a public body.

The Office will also review a decision, act or failure to act of a custodian that relates to an access request for personal health information or a request for correction of personal health information. We will also investigate complaints where an individual believes that a custodian has contravened or is about to contravene a provision of *PHIA* or the regulation in respect to his or her personal health information or the personal health information of another.

Public Education

The Office ensures that members of the public are aware of their rights to access information and how they can exercise those rights. As appropriate, the Office informs the public about these rights through public commentary and education/awareness programs aimed at explaining the administration and operation of the *ATIPPA*, the *PHIA* and our Office.

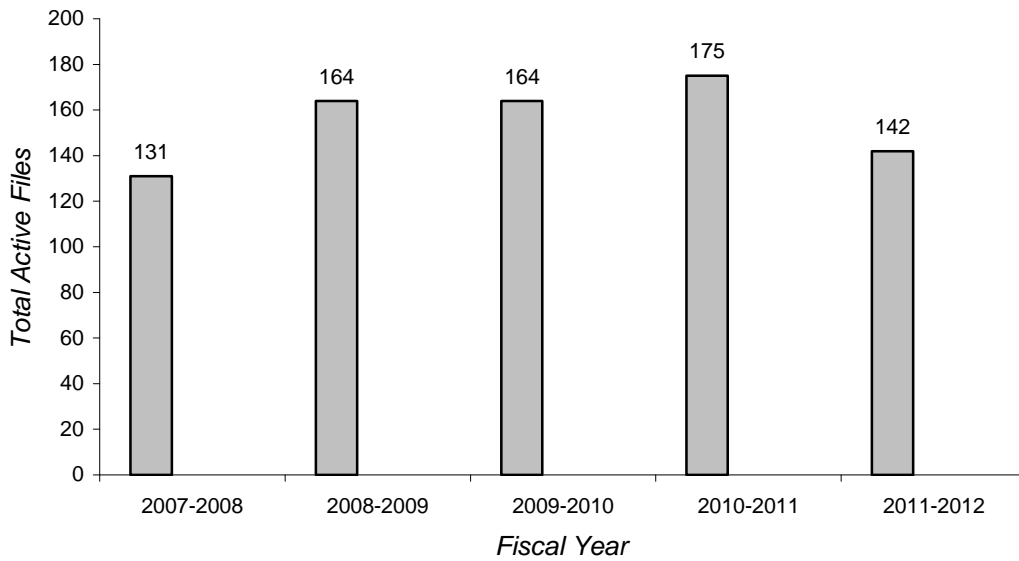
Oversight

The Office acts as an oversight body and is entitled to comment on the implications for access to information and protection of privacy of proposed legislative schemes or programs of public bodies.

OTHER KEY STATISTICS

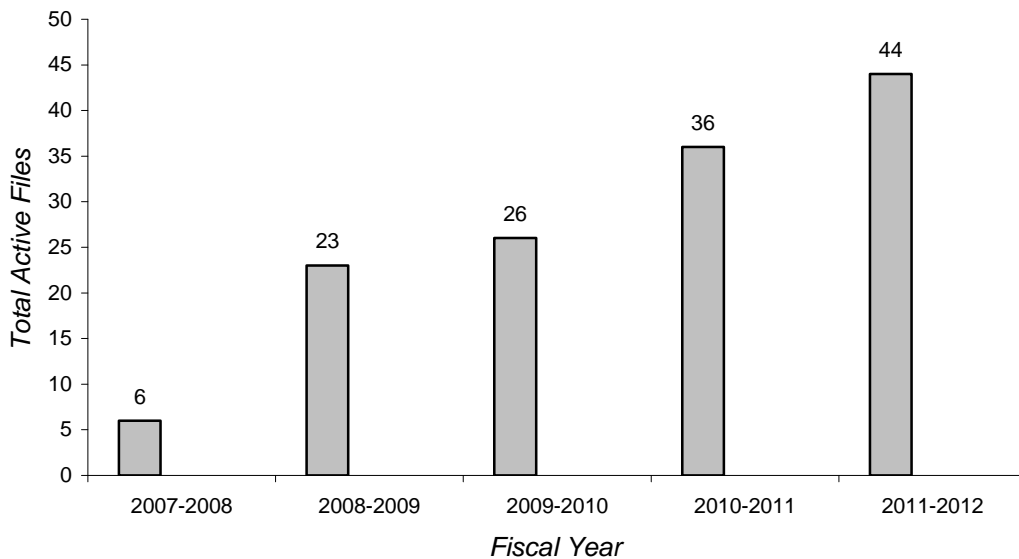
***ATIPPA* Access Requests**

The complexity of access requests seems to be increasing resulting in more investigative time required and longer periods needed to conclude the investigation and produce reports.



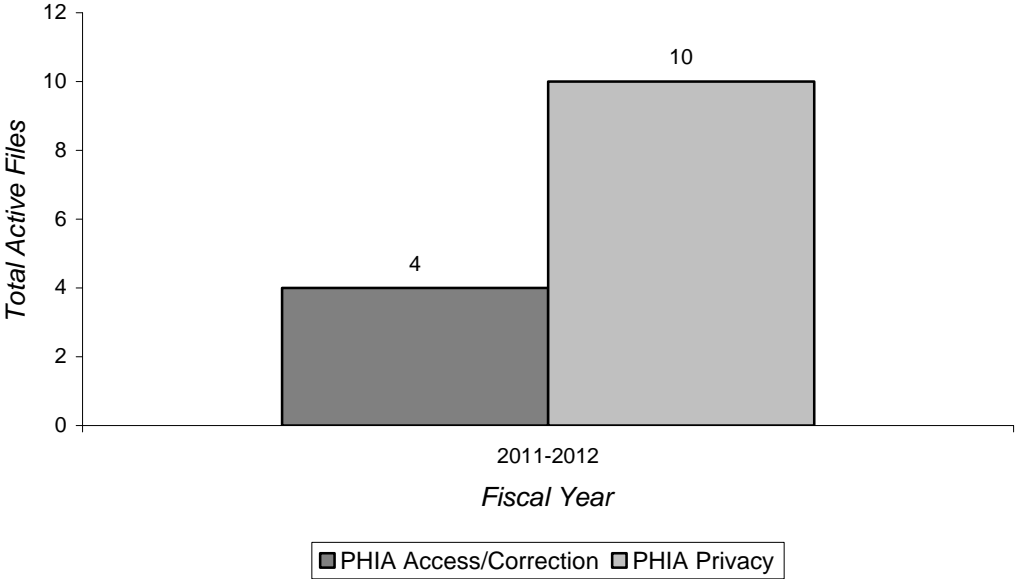
***ATIPPA* Privacy Requests**

Privacy breach complaints have presented a significant challenge for the Office since Part IV of the *ATIPPA* (privacy provisions) was proclaimed into force in January 2008. Privacy breach investigations tend to be complex and time consuming, requiring significant periods of time to conclude.



PHIA Access/Corrections and Privacy Requests

As indicated earlier in this Report, the amount of work generated since the proclamation of *PHIA* has been gradual and manageable, a pleasant surprise. The Office expects that the demand will increase over time as the legislation matures and public awareness is heightened.



HIGHLIGHTS AND ACCOMPLISHMENTS

During the reporting period, the OIPC was engaged in a number of activities and events that directly and indirectly contributed to the accomplishment of the various mandates of the Office. A selection of these activities is outlined as follows:

1. Consultation/Meeting with the Registrar of Newfoundland and Labrador Chiropractors Association concerning the *PHIA*.
2. Alternate Dispute Resolution Training for Office staff.
3. Consultation/Meeting with the Executive Director/Registrar of the College of Licensed Practical Nurses of Newfoundland and Labrador regarding the *PHIA*.
4. Final *Personal Health Information Act (PHIA)* Steering Committee meeting.

5. Consultation/Meeting with representatives of the Newfoundland and Labrador College of Dietitians.
6. Presentation/Participation in the Annual Conference of the Association of Registered Nurses, Newfoundland and Labrador.
7. Presentation at the Annual Meeting of the Licensed Practical Nurses Association of Newfoundland and Labrador.
8. Participate in the Newfoundland and Labrador Association for Community Living Conference “Securing Citizenship and Legal Capacity”.
9. Federal/Provincial/Territorial Information and Privacy Commissioners’ Conference, 2011.
10. Networking Event hosted by the Office of the Information and Privacy Commissioner (OIPC) with provincial coordinators (*ATIPPA*) and the Right to Know Week (RTK) Committee.
11. Presentation to the Faculty and staff of the G. C. Rowe School, Western School District.
12. Presentation to the students, faculty, staff and the general public at Grenfell College.
13. Public presentation at the College of the North Atlantic (Stephenville) lecture theatre.
14. Participation in the Right to Know (RTK) Information Fair, Memorial University Student Centre.
15. Presentation to students at the Bay St. George Campus, College of the North Atlantic.
16. Presentation to the Canadian Bar Association “The Anatomy of an Access Request”.
17. Participation in the Community of Practice/World Café Roundtable sponsored by the ATIPP Coordinating Office, Department of Justice.
18. OIPC partnering with Memorial University, College of the North Atlantic and the law firm Cox and Palmer launched the Right to Know Week essay competition.
19. Presentation to Guidance Counselors and educational psychiatrists from the Nova Central School District.
20. Privacy Forum – Canada Infoway meeting.
21. Consultation/meeting with privacy officials from Eastern Health regarding *ATIPPA* and *PHIA*.
22. Meeting/consultation with representative of the College of Massage Therapists, Newfoundland and Labrador, regarding the *PHIA*.
23. Meetings with the Regional Health Authority access and privacy officials.
24. Privacy training with the City of Corner Brook Council and city employees.

25. Consultation/meeting with privacy officials from Western Health Authority regarding *PHLA* and *ATIPPA*.
26. OIPC briefing and information session with the New Democratic Party Caucus.
27. Consultation/meeting with privacy officials from the Labrador Grenfell Health Authority regarding *PHLA* and *ATIPPA*.
28. RTK Week essay competition awards presentation and reception hosted by the OIPC, Cox & Palmer, Memorial University and College of the North Atlantic.
29. OIPC briefing and information session for Executive Assistants, Constituency Assistants and support staff to Government Members.
30. Participated in the fourth annual business development program sponsored by Community Business Development Corporation (CBDC) (privacy guidelines for the development of a small business).
31. OIPC presentation and Information session to Government Members.
32. Meeting/discussion with Ms. Chantal Bernier, Assistant Privacy Commissioner for Canada.

VISION

Our vision is one where public bodies operate in a fashion that is accountable to the people and transparent, always in consideration of the privacy rights of the citizens of Newfoundland and Labrador.

REPORT ON PERFORMANCE

The mission statement of the Office of the Information and Privacy Commissioner outlines the priority focus over the next planning cycle. It represents our plan for the future and identifies various measures and indicators which will assist in the monitoring and evaluation process.

Mission: By 2017, the Office of the Information and Privacy Commissioner will have improved the capacity and effectiveness of the Office such that the citizens of the Province enjoy the full measure of the access to information and personal health information as well as the privacy rights which are guaranteed by the *Access to Information and Protection of Privacy Act* and the *Personal Health Information Act*.

Measure: Improved capacity and effectiveness of the Office to provide service and support decisions.

Indicators
Reduced timeframes to conduct access reviews, increased number of informal resolutions and published review reports and recommendations.
Increased awareness initiatives
Developed ability to deal with privacy complaints and personal health information breach complaints.
Improved investigative methodology and continued with the development and production of a comprehensive policy and procedures manual to guide the work of the Office as it relates to <i>ATIPPA</i> and developed investigative methodologies to cater to <i>PHIA</i> issues.
Researched and developed comprehensive policies and procedures to guide the work of the Office as it relates to <i>PHIA</i> .
Researched and developed comprehensive policies and procedures to guide the work of the Office as it relates to the <i>PHIA</i> .
Identified all governing bodies, colleges, boards and/or associations for the major custodian groups under <i>PHIA</i> .
Conducted liaison/consultation and education meetings with the governing bodies/associations.
Enhanced and updated the OIPC website as <i>PHIA</i> issues develop and mature.
Enhanced and/or introduced follow-up for 2011 ATIPP public body survey.

Issue 1: *Personal Health Information Act*

PHIA was proclaimed into force on April 1, 2011. Additional resources were not allocated to the Office to cater for the anticipated workload that would be generated by this piece of legislation. Although the role and mandate of the OIPC regarding *PHIA* is very similar to that of *ATIPPA*, the policies, procedures and investigative methodologies required to fulfill the role and mandate under *PHIA* is very different. Over the period of the current OIPC business plan 2012-2014 considerable research, analysis, consultation and policy and procedure preparations will be necessary to effectively and efficiently fulfill the OIPC mandate for *PHIA*.

Goal: By 31 March 2014, the Office of the Information and Privacy Commissioner will have assessed the magnitude of the *PHIA* workload requirements and will have developed internal processes to deal with the requirements to provide services.

Objective 1: By March 31, 2012 the Office of the Information and Privacy Commissioner will have developed preliminary policies and procedures to guide and enhance the work of the Office as it relates to *PHIA*.

Measure: Will have developed preliminary policies and procedures to guide and enhance the work of the Office as it relates to *PHIA*.

<i>Planned for 2011-2012</i>	<i>Actual Performance for 2011-2012</i>
Jurisdictional search conducted with other jurisdictions who have responsibility for personal health information legislation.	The jurisdictional search commenced in 2011 and over a period of months, material was gathered from all other Canadian jurisdictions that deal with personal health information legislation. Additionally information was also

	gathered from other national and international jurisdictions. At the same time, a review of personal health information legislation in other jurisdictions was completed and legislation most similar to the Newfoundland and Labrador <i>PHIA</i> was identified.
Compiled and reviewed all material gathered as a result of jurisdictional scan, including best practices.	Material gathered as a result of jurisdictional scan compiled and reviewed by the Office.
Conducted periodic staff sessions to identify and discuss policy and procedure needs necessary to deal with <i>PHIA</i> requests, complaints and privacy breaches.	Periodic staff sessions were held, after the proclamation of <i>PHIA</i> on April 1, 2011. The purpose of these sessions was to identify and address the day-to-day issues that were emerging and required a balanced, measured and consistent approach by our Office. This initiative was very useful in identifying trends and areas that would require specific policies and/or procedures to guide our work as the legislation matured.
Appointed lead person to undertake this initiative.	In June 2011, a staff member was appointed to lead the initiative that was launched to gather appropriate information that would assist the OIPC to ultimately develop its policies and procedures that would assist the Office to undertake and accomplish its investigative mandate under <i>PHIA</i> .
Held a series of staff discussions to improve proposed policies and procedures followed by a series of decision meetings.	As a result of periodic staff sessions, periodic meetings were held to discuss how the work-in progress policies and procedures that were adopted for use in the Office were working and what needed to be amended and/or adopted to address the specific needs of <i>PHIA</i> .
Initiated action to compile the draft <i>PHIA</i> policy and procedures into a manual.	Our lead researcher, during the reporting period was able, after significant analysis and consultation, to prepare a first draft policy and procedures manual based on those that exist in other jurisdictions and best practices.

Discussion of Results

As noted above, a significant amount of success has been achieved in the development of a first draft set of policies and procedures to guide and assist the work of the Office to deal with the oversight mandate relating to *PHIA*. It should be stressed, that although the first year of this particular objective has been accomplished, the product is basic and will require signification development, refinement and amendment over the next two years.

Objective 2: By March 31, 2013 the Office of the Information and Privacy Commissioner will have continued work on the draft *PHIA* policy and procedures manual.

Measure: Will have continued work on draft <i>PHIA</i> policy and procedures manual.
Indicators for 2012-2013
Continued in-house sessions and discussions on the first draft of <i>PHIA</i> policies and procedures.
Continued work on the first draft based on feedback received.

Issue 2 Public Education	
<p>One of the mandates of the OIPC is to raise awareness and educate the general public on the <i>ATIPPA</i> and the <i>PHIA</i>. This has been an ongoing process for the <i>ATIPPA</i> and will be continued during the next reporting cycle. Specific initiatives will be initiated to achieve our education goal with a number being specifically targeted towards <i>PHIA</i> for both the general public and custodians. This will be accomplished through a number of initiatives that will include but not limited to the following: co-host a major access and privacy conference, public speaking/presentation engagements, participated in <i>ATIPPA/PHIA</i> related panels, conferences, hosted presentations/working groups, ongoing consultations with subject matter experts and engaging stakeholders, press releases, engage written and TV media releases, newsletter and brochures production.</p>	
Goal:	By March 31, 2014, the Office of the Information and Privacy Commissioner will have undertaken initiatives to educate and inform the public on the <i>PHIA</i> and the role and function of the OIPC and continue our education initiatives on the <i>ATIPPA</i>.

Objective 1: By March 31, 2012 the Office of the Information and Privacy Commissioner will have completed as many presentations/meetings as possible on both <i>PHIA</i> and <i>ATIPPA</i> in various locations throughout Newfoundland and Labrador.	
Measure: Will have completed as many presentations/meetings as possible.	
<i>Planned for 2011-2012</i>	<i>Actual Performance for 2011-2012</i>
Tracked the number of presentations/meetings completed.	During this reporting period the OIPC took part in sixty-three presentations, meetings and consultations regarding the <i>PHIA and ATIPPA</i> .
Analyzed feedback of information received.	Based on the feedback, we have been more specific in targeting our audiences in order to achieve maximum exposure and reach as many public bodies and citizens as possible.
Tracked the number of requests for presentations/meetings received.	Additionally, positive feedback by word of mouth from many audiences have resulted in many schools, agencies, public bodies and custodians requesting presentations and consultations by staff from our Office, for a total of 21 requests.
Launched brochure mail out initiative.	Additionally, during this reporting period our Office has designed and produced a new brochure relating to <i>PHIA</i> which outlines the legislation and individual's rights under that <i>Act</i> as well as the role of the OIPC and its oversight responsibilities. This brochure has been given

	<p>very wide distribution throughout Newfoundland and Labrador. Along with the brochure production and mail out, during this reporting period the Office also developed a quarterly newsletter, primarily targeted to inform municipalities and the smaller public bodies, however it has been provided to all public bodies in either electronic or paper form. Three newsletters have been provided during this reporting period.</p>
--	---

<p>Discussion of Results</p>
<p>As indicated above, the Office participated in sixty-three presentations, meetings and/or consultations on both the <i>PHIA</i> and <i>ATIPPA</i>. Our focus has been targeted to identify and deliver to larger groups and organizations in order to get the required and selected messages to the entire jurisdiction. Several examples of the type of groups presented to are: Municipalities Newfoundland and Labrador, Canadian Life and Health Insurance Association Conference, Chartered Accountants Association of Newfoundland and Labrador and Newfoundland and Labrador Association of Community Living Conference, just to mention a few.</p>

<p>Objective 2: By March 31, 2013 the Office of the Information and Privacy Commissioner will have continued to accomplish its goal of conducting briefings/meetings in various locations throughout Newfoundland and Labrador.</p>
<p>Measure: Will have continued to accomplish its goal of conducting briefings/meetings in various locations throughout Newfoundland and Labrador.</p>
<p>Indicators for 2012-2013</p>
<p>Areas/locations identified and targeted.</p>
<p>Briefings/meetings conducted.</p>
<p>Gathered feedback information.</p>
<p>Analyzed feedback received to assist in confirming and improving approach.</p>

<p>Issue 3: Stakeholder Engagement</p>
<p>There are thousands of custodians, private and public, under <i>PHIA</i>. The legislative requirements of <i>PHIA</i> are onerous and for the smaller custodians would represent a significant challenge. The purpose of the OIPC consultations with the major custodian groups governing bodies and associations is firstly to encourage collaboration and to encourage these organizations to coordinate and assist on behalf of their members a joint effort in meeting some of the legislative requirements. For example, each custodian, small and large, must produce policies and procedures to deal with <i>PHIA</i>.</p>
<p>Goal: By March 31, 2014, the Office of the Information and Privacy Commissioner will have researched, identified and implemented processes to engage and consult with all custodian group governing bodies/associations under the <i>PHIA</i> and continued its liaison and collaboration with public bodies under the <i>ATIPPA</i>.</p>

<p>Objective 1: By March 31, 2012 the Office of the Information and Privacy Commissioner will have initiated action to identify and meet with custodian governing bodies/associations.</p> <p>Measure: Will have initiated action to identify and meet with custodian governing bodies/associations.</p>	
<p>Conducted discussions/meeting with fifteen governing bodies</p>	<p>Research was commenced early in this reporting period. Based on our research and interpretation of the definition of “custodian” in <i>PHIA</i>, we have identified 29 governing bodies/associations that either represent or govern the activities of the major custodian groups under <i>PHIA</i>. As of March 31, 2012, the Office has been successful in conducting seven meetings/consultations with governing bodies/associations. This number falls short of the 15 meetings that we had hoped to achieve, however, there was difficulty in scheduling these meetings due to the availability and very busy schedules of the organizations.</p>
<p>Analyzed feedback received.</p>	<p>In relation to the feedback received from the meetings that have occurred, there is a high level of cooperation between the governing bodies/associations and the OIPC. On a number of occasions these meetings have resulted in frequent contact and consultation resulting in a joint effort, in some cases, to address <i>PHIA</i> issues of mutual concern.</p>

<p>Discussion of Results</p>
<p>It was hoped that fifteen meetings with governing bodies/associations would have occurred, however, challenges were experienced in scheduling due to the availability of the representatives involved. An asserted effort to schedule more meetings or consultations has been undertaken for the next reporting period.</p>

<p>Objective 2: By March 31, 2013, the Office of the Information and Privacy Commissioner will have conducted twenty meetings with major custodian group governing bodies and where necessary, with custodians and public bodies.</p> <p>Measure: Will have conducted twenty meetings.</p>
<p style="text-align: center;">Indicators for 2012-2013</p>
<p>Scheduled/conducted meetings.</p>
<p>Analyzed feedback received.</p>

OPPORTUNITIES AND CHALLENGES

The Office of the Information and Privacy Commissioner continues to grow along with the demands and workload. We look forward to the next reporting period with enthusiasm and optimism.

Although much has been accomplished in the last reporting period, the first full year of *PHIA* being in force, we look forward to the significant challenges ahead, specifically, as it relates to the huge education and awareness initiatives that are required. One of the many challenges with the *PHIA*, like the *ATIPPA*, is our ability to interact and engage with the smaller organizations. Under the *ATIPPA* there seems to be ample opportunity to engage, communicate, and work with the larger public bodies like government departments, health authorities, and educational institutions. We struggle to connect with the smaller municipalities, many of which have only part time staff and little technical support. We have initiated a quarterly newsletter primarily targeting municipalities, however, more needs to be done in that regard. Similarly, under *PHIA*, there seems to be ample opportunity for the OIPC to engage with the larger custodians, like the Department of Health and Community Services, health authorities, professional colleges and associations. The same cannot be said for the thousands of smaller custodians, both in the public and private sectors. We look forward to working with the major custodian group governing bodies, colleges and associations to develop innovative and creative ways to bridge this gap.

During the last reporting period the *ATIPPA* Legislative Review was concluded. We understand that there were numerous recommendations made for changes to the legislation. Additionally, several significant court decisions were rendered during the last reporting period. The most significant being a successful decision by the Newfoundland Court of Appeal that determined that the Information and Privacy Commissioner had the right to review records for which s. 21, Solicitor and Client Privilege is claimed by a public body.

Another challenge facing the Office is our quest to increase the number of cases concluded through informal resolution. We will continue to look at ways to accomplish this, however, the one sure way to be successful in that regard is to strive to develop a positive, professional and cordial working relationship with all parties involved.

Other challenges will be experienced as we attempt to become familiar and keep pace with the endless advances being made in information management technology.

Finally and most importantly, the OIPC will continue to strive to educate public bodies and custodians on the role, mission and mandate of our Office. We can fulfill our oversight role but that can be done in a spirit of willingness to help and cooperate with public bodies and custodians. The door is always open and we are prepared to help.

FINANCIAL STATEMENT

*Expenditure and revenue figures included in this document are based on public information provided in the Report on the Program Expenditures and Revenues of the Consolidated Revenue Fund for fiscal year ending March 31, 2011.
(un-audited).*

	<u>Actual</u> \$	<u>Estimates</u> <u>Amended</u> \$	<u>Original</u> \$
OFFICE OF THE INFORMATION AND PRIVACY COMMISSIONER			
Current			
6.1.01. Office of the Information and Privacy Commissioner			
01 Salaries	954,618	955,200	887,200
02. Employee Benefits	8,215	8,800	18,800
03. Transportation & Communications	39,842	44,700	79,700
04. Supplies	13,042	16,300	16,300
05. Professional Services	75,373	95,000	95,000
06. Purchased Services	89,286	92,400	102,400
07. Property, Furnishings & Equipment.	14,960	<u>15,000</u>	<u>5,000</u>
	<u>1,195,336</u>	<u>1,227,400</u>	<u>1,204,400</u>
02. Revenue – Provincial			
Total: Office of the Information and Privacy Commissioner	<u>1,195,336</u>	<u>1,227,400</u>	<u>1,204,400</u>

Note: Audited financial information will be included in the Annual Report to be tabled by the Speaker during the next sitting of the House. The Office of the Information and Privacy Commissioner does not have a requirement for a separate individual audited statement.